

Lumpkin County, Georgia

Temporary Special Event License Application

Please complete the attached application and return to: **Lumpkin County Board of Commissioners**
Attn: County Clerk
99 Courthouse Hill, Suite A
Dahlonega, Georgia 30533

APPLICATION

Qualified Non-Profit Civic Organizations Only

Payment in the amount of \$50.00 must be included with the application and be payable to: Lumpkin County Board of Commissioners. Remember to sign and date, attach proper payments, and any required documentation. Incomplete applications, applications submitted without proper payment or required documentation will be returned.

If you have not done so, contact the Georgia Department of Revenue (404-417-4477 or 1-800-602-8477 concerning the state special events permit. You can also obtain information via their website: <https://etax.dor.ga.gov>.

You *must* attach the following:

- ☐ Copy of Corporate Charter and by-laws or a copy of tax exempt status (501C3 letter from IRS)
- ☐ Letter from Property Owner Stating Permission to Hold Event
- ☐ Sheriff's Office and County Public Works Department approval on traffic control measures and parking
- ☐ Sheriff's Office approval on crowd control and security measures
- ☐ Insurance which names Lumpkin County
- ☐ A written statement that those dispensing alcohol will be knowledgeable about laws concerning beverages
- ☐ A written plan for adequate water, food and sanitary facilities for the anticipated crowd
- ☐ A fallback plan should the crowd be larger than expected
- ☐ Agenda Request Form (attach to the front of the entire application packet)

If you have any questions please contact the County Clerk at 706-864-3742

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Print all except signature.

Name of Non-Profit Organization: _____

Address of Non-Profit Organization _____

Tax I.D. number _____

Location of the Event _____

Desired Date of the Event _____

Desired Time of the Event _____

Name of the Property Owner where Event to be Held _____

Name of person or organization donating or providing the alcoholic beverage for tax purposes _____

Name of Individual Applying on Behalf of Non-Profit Organization _____

Signature of Individual Applying on Behalf of Non-Profit Organization _____

Residence: _____
street (911 address) city county state zip

Phone number: _____ email address: _____

Lumpkin County, Georgia

Temporary Special Event License Application

Lumpkin County Sheriff's Review

Application for Temporary Special Event License for Sale or Dispensing of Alcoholic Beverages
by a Non-Profit Organization

Applicant's Name: _____

Non-Profit Organization's Name: _____

I, _____, Sheriff of Lumpkin County, have been given a copy of the county temporary special event alcoholic beverage license application filed by the above-named applicant applying on behalf of the named non-profit civic organization. I have reviewed the application, including the proposed date, time and place of the proposed activity. I have considered the nature of law enforcement services that this activity will require, and have provided the County with an estimate of the cost of such services if the same are estimated to be in excess of usual and normal costs.

I am approving the traffic control and parking arrangements of this event. Yes _____ No _____

I am approving crowd control and security measures at this event. Yes _____ No _____

This _____ day of _____, 20____.

Signature: _____
Sheriff of Lumpkin County

The Sheriff or his designee may immediately revoke any temporary license for a special event if it is determined continued alcohol sales may endanger the health, welfare or safety of the public.

Lumpkin County, Georgia

Temporary Special Event License Application

Lumpkin County Public Works Director's Review

Application for Temporary Special Event License for Sale or Dispensing of Alcoholic Beverages
by a Non-Profit Organization

Applicant's Name: _____

Non-Profit Organization's Name: _____

I, _____, Public Works Director of Lumpkin County, have been given a copy of the county temporary special event alcoholic beverage license application filed by the above-named applicant applying on behalf of the named non-profit civic organization. I have reviewed the application, including the proposed date, time and place of the proposed activity. I have considered the nature of this activity on traffic control measures and parking.

I am approving the traffic control and parking arrangements of this event. Yes _____ No _____

This _____ day of _____, 20____.

Signature: _____
Public Works Director of Lumpkin County